



ZING365
Learning without limits

EXCEL INTERMEDIATE

WHAT WE WILL COVER

- Calculations and percentages
- Advanced absolute referencing
- Conditional formatting/sparklines
- The IF function
- VLOOKUP in detail
- Paste special
- External cell referencing and linked documents
- Questions, answers and requests

SUMMARY

The goal of this intermediate course is to consolidate existing knowledge and add to it with technical and useful functions and procedures.

PRE/POST WORK

- None

OBJECTIVES

By the end of this course you will;



Refresh and consolidate existing knowledge



Apply conditional formatting



Understand use of the IF function, SUMIF and VLOOKUP



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